

MAY 23, 2022 – MEETING 21
VOLUME 25

MEETING

The Ross County Board of Commissioners met on this day, May 23, 2022, in regular session.

Commissioner Dwight A. Garrett called the meeting to order at 9:00 a.m., with Commissioners R. Douglas Corcoran and James E. Lowe in attendance.

Commissioner Garrett led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Corcoran moved, Mr. Lowe seconded, the minutes of the May 16, 2022, meeting, be approved as submitted.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Corcoran, yes: Mr. Garrett, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Lowe moved, Mr. Corcoran seconded, the following bills of the county be approved for payment:

PAY TO NAME	CURRENT QUEUE	SCHEDULED PAY DATE	TOTAL VALUE				
Cintas Corporation # 530	Commissioners Approval	5/23/2022	767.23	Alexander, Sharon	Commissioners Approval	5/23/2022	46.00
Amazon Capital Services	Commissioners Approval	5/23/2022	22.98	Roger Hemming Contractor LLC	Commissioners Approval	5/23/2022	42034.00
Airgas Great Lakes	Commissioners Approval	5/23/2022	586.92	First Communications, LLC	Commissioners Approval	5/23/2022	58.51
Office Depot Inc.	Commissioners Approval	5/23/2022	18.99	Village of Greenfield	Commissioners Approval	5/23/2022	16835.00
First Capital Enterprises	Commissioners Approval	5/23/2022	13215.32	Fayette Flag & Banner Supply	Commissioners Approval	5/23/2022	1641.60
Sherwin Williams Company	Commissioners Approval	5/23/2022	450.56	The McGlaughlin Oil Co.	Commissioners Approval	5/23/2022	599.00
G&J Asphalt & Materials, Inc.	Commissioners Approval	5/23/2022	1531.11	Modern Leasing	Commissioners Approval	5/23/2022	856.96
Office City Express	Commissioners Approval	5/23/2022	121.88	Grigsby Environmental Consulting Services, LLC	Commissioners Approval	5/23/2022	1600.00
Roger Hemming Contractor LLC	Commissioners Approval	5/23/2022	10930.00	Columbus Radiology Corp.	Commissioners Approval	5/23/2022	711.71
American Electric Power	Commissioners Approval	5/23/2022	83.86	State Electric Supply, Inc.	Commissioners Approval	5/23/2022	4455.71
Modern Office Methods, Inc.	Commissioners Approval	5/23/2022	407.53	AutoZone Store 752	Commissioners Approval	5/23/2022	148.99
Kent Harshbarger, M.D.	Commissioners Approval	5/23/2022	7000.00	Airgas Great Lakes	Commissioners Approval	5/23/2022	460.47
Horizon Chillicothe Telephone	Commissioners Approval	5/23/2022	112.47	Miller, Dave	Commissioners Approval	5/23/2022	800.00
Advance Auto Parts	Commissioners Approval	5/23/2022	279.98	B & C Communications	Commissioners Approval	5/23/2022	650.00
Advance Auto Parts	Commissioners Approval	5/23/2022	44.99	Miranda Riddle	Commissioners Approval	5/23/2022	35.00
Thinking Farther Inc.	Commissioners Approval	5/23/2022	850.00	Barrington, James E. CO, LPA	Commissioners Approval	5/23/2022	1940.00
Ross Co. Agricultural Society	Commissioners Approval	5/23/2022	207.50	Office City Express	Commissioners Approval	5/23/2022	55.36
Horizon Chillicothe Telephone	Commissioners Approval	5/23/2022	3090.05	Marissa Saxour	Commissioners Approval	5/23/2022	35.00
Thinking Farther Inc.	Commissioners Approval	5/23/2022	425.00	Fayette County Commissiones	Commissioners Approval	5/23/2022	38773.44
Jonina Johnson	Commissioners Approval	5/23/2022	540.00	Ohio Regional Development Corp	Commissioners Approval	5/23/2022	7691.00
Rush Truck Centers of Ohio	Commissioners Approval	5/23/2022	801.09	Treasurer, State of Ohio	Commissioners Approval	5/23/2022	5033.45
Thinking Farther Inc.	Commissioners Approval	5/23/2022	850.00	Avertest, LLC	Commissioners Approval	5/23/2022	600.00
Central Auto Parts	Commissioners Approval	5/23/2022	39.45	Sprint PCS	Commissioners Approval	5/23/2022	63.49
Office City Express	Commissioners Approval	5/23/2022	228.74	Office Depot Inc.	Commissioners Approval	5/23/2022	184.93
Hanson Excavating, Inc./A-1 Limestone	Commissioners Approval	5/23/2022	304.73	Hanson Excavating, Inc./A-1 Limestone	Commissioners Approval	5/23/2022	88.73
First Capital Dental	Commissioners Approval	5/23/2022	63.93	Axis Forensic Toxicology	Commissioners Approval	5/23/2022	740.00
Gordon Flesch Co, Inc.	Commissioners Approval	5/23/2022	690.25	Johnetta Puhver	Commissioners Approval	5/23/2022	18.22
Modern Leasing	Commissioners Approval	5/23/2022	112.37	Carpenter Marty Transportation	Commissioners Approval	5/23/2022	26262.63
MD Solutions	Commissioners Approval	5/23/2022	838.00	Dell Inc.	Commissioners Approval	5/23/2022	3012.00
Office City Express	Commissioners Approval	5/23/2022	682.61	K&K Carpet Care of Chillicothe	Commissioners Approval	5/23/2022	350.00
Bud's Septic Tank Cleaning LLC	Commissioners Approval	5/23/2022	400.00	Lexis-Nexis	Commissioners Approval	5/23/2022	5237.29
Avertest, LLC	Commissioners Approval	5/23/2022	3440.00	Joe Glandon	Commissioners Approval	5/23/2022	162.24
FS.COM INC	Commissioners Approval	5/23/2022	50.00	Trinity Services Group	Commissioners Approval	5/23/2022	15174.80
Scioto Shoe Mart	Commissioners Approval	5/23/2022	228.98	Media Network of Central Ohio	Commissioners Approval	5/23/2022	12.20
Richards, Angela	Commissioners Approval	5/23/2022	833.33	State Electric Supply, Inc.	Commissioners Approval	5/23/2022	4455.71
Glacier Mountain Bottled Water	Commissioners Approval	5/23/2022	22.25	American Electric Power	Commissioners Approval	5/23/2022	1480.91
Scioto Shoe Mart	Commissioners Approval	5/23/2022	175.00	MD Solutions	Commissioners Approval	5/23/2022	9162.00
Thomson Reuters - West	Commissioners Approval	5/23/2022	223.98	Media Network of Central Ohio	Commissioners Approval	5/23/2022	629.40
Office City Express	Commissioners Approval	5/23/2022	628.31	AT&T Mobility	Commissioners Approval	5/23/2022	112.23
Avertest, LLC	Commissioners Approval	5/23/2022	1320.00	King, Kristen	Commissioners Approval	5/23/2022	221.00
Office City Express	Commissioners Approval	5/23/2022	503.90	Modern Leasing	Commissioners Approval	5/23/2022	88.46
Emergency Professional Services, Inc	Commissioners Approval	5/23/2022	626.51	Lexis-Nexis	Commissioners Approval	5/23/2022	237.94
Glacier Mountain Bottled Water	Commissioners Approval	5/23/2022	25.50	US Safety Gear, Inc.	Commissioners Approval	5/23/2022	54.99
Scioto Shoe Mart	Commissioners Approval	5/23/2022	476.44	Downtown Auto Body Repair, Inc.	Commissioners Approval	5/23/2022	685.14
Treasurer, State of Ohio	Commissioners Approval	5/23/2022	15227.40	Horizon Network Partners	Commissioners Approval	5/23/2022	1031.95
Zane Trace Local School Distnict	Commissioners Approval	5/23/2022	1788.88	General Sales Company	Commissioners Approval	5/23/2022	365.60
Key Blue Prints, Inc.	Commissioners Approval	5/23/2022	450.00	Welch, David Michael	Commissioners Approval	5/23/2022	800.00
Staff Source Inc.	Commissioners Approval	5/23/2022	634.80	JSF Landscape Construction, Inc.	Commissioners Approval	5/23/2022	11200.00
County Engineers Association of Ohio	Commissioners Approval	5/23/2022	199.00	Sound Communications, Inc.	Commissioners Approval	5/23/2022	3830.40
Media Network of Central Ohio	Commissioners Approval	5/23/2022	522.30	Bevins, Walter A.	Commissioners Approval	5/23/2022	487.50
Magana-Harris, Erika L.	Commissioners Approval	5/23/2022	151.70	Miami County Sheriff's Office	Commissioners Approval	5/23/2022	323.18
Chillicothe Gazette	Commissioners Approval	5/23/2022	20.61	Rutherford, Chase Colin	Commissioners Approval	5/23/2022	140.00
Cottrill, Treiva J.	Commissioners Approval	5/23/2022	1290.00	King, Kristen	Commissioners Approval	5/23/2022	630.00
Kleem, Inc.	Commissioners Approval	5/23/2022	343.17	Pike Co. Recovery Council	Commissioners Approval	5/23/2022	1972.13
G & J Paving	Commissioners Approval	5/23/2022	22418.00	Morrow County Sheriff's Office	Commissioners Approval	5/23/2022	81.76
Tow Path Materials	Commissioners Approval	5/23/2022	239.20				
MD Solutions	Commissioners Approval	5/23/2022	4680.50				\$317,227.35
First Capital Enterprises	Commissioners Approval	5/23/2022	652.02				

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Lowe moved, Mr. Corcoran seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated May 16 through May 23, 2022, in the amount of \$36,519.80 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

APPROPRIATION OF FUNDS

Mr. Corcoran moved, Mr. Lowe seconded, \$248,311.66 be appropriated from American Rescue Plan Act Funds into account code 241-00-00-7450 Grant Awards and \$10,000,000.00 be appropriated from ARPA Funds into account 241-00-00-7451 Grant Awards Lost Revenue, per a request of May 23, 2022 from the Ross County Commissioners.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Corcoran, yes; Mr. Garrett, yes. Motion carried.

Mr. Lowe moved, Mr. Corcoran seconded, \$46,000.00 be appropriated from General Fund into account code 100-21-00-7200 Equipment, per a request of May 23, 2022 from the Ross County Coroner.

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Corcoran moved, Mr. Lowe seconded, \$83,600.00 be appropriated from General Fund into account codes 100-07-00-7001 Salaries Employees (\$67,000.00), 100-07-00-7012 PERS Planning Commission (\$9,400.00), 100-07-00-7014 Group Insurance Planning Commission (\$6,200.00) and 100-07-00-7017 Medicare Planning Commission (\$1,000.00), per a request of May 23, 2022 from the Ross County Planning Commission.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Corcoran, yes; Mr. Garrett, yes. Motion carried.

Mr. Lowe moved, Mr. Corcoran seconded, \$2,955.56 be appropriated from OCJS Drug Law Enforcement into account code 420-29-03-7104, 2020-DL-LEF-5811, per a request of May 23, 2022 from the Ross County Sheriff Task Force.

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

TRANSFER OF FUNDS

Mr. Lowe moved, Mr. Corcoran seconded, \$19,126.65 be transferred from account code 420-29-03-7001 Salaries into account code 420-29-03-7104 Confidential Funds, \$ 2,630.04 be transferred from account code 420-29-03-7012 PERS into account code 420-29-03-7104 Confidential Funds, \$875.00 be transferred from account code 420-29-03-7013 into account code 420-29-03-7104 Confidential Funds, \$15.80 be transferred from account code into account code 420-29-03-7104 Confidential Funds, and \$393.37 be transferred from account code 420-29-03-7017 Medicare into account code 420-29-03-7104 Confidential Funds, per a request of May 23, 2022 from the Ross County Sheriff Task Force.

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Corcoran moved, Mr. Lowe seconded, \$10.00 be transferred from account code 410-29-02-7017 Medicare into account code 410-29-02-7001 Salaries, \$10.00 be transferred from account code 410-29-02-7017 Medicare into account code 410-29-02-7012 Workers Comp, and \$10,000.00 be transferred from account code 410-29-02-7104 Confidential funds into account code 410-29-02-7550, per a request of May 23, 2022 from the Ross County Sheriff Task Force.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Corcoran, yes; Mr. Garrett, yes. Motion carried.

Mr. Lowe moved, Mr. Corcoran seconded, \$133,184.00 be transferred from account code 100-00-00-7951 General into account code 343-00-99-5943 Bond Retirement and \$2,346.00 be transferred from account code 210-58-00-7959 MVGT into account code 343-00-99-5910 Bond Retirement, per a request of May 23, 2022 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

REQUEST TO WAIVE BUILDING PERMIT FEE ZANE TRACE

Mr. Corcoran moved, Mr. Lowe seconded, to waive the building permit fee of \$283.25, for the remodeling of the Zane Trace LSD Sausage Booth at the Ross County Fairgrounds.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Corcoran, yes; Mr. Garrett, yes. Motion carried

Mr. Lowe moved, Mr. Corcoran seconded, to enter into the PY2022 CHIP Partnership Agreement between Ross County and the City of Chillicothe.

RESOLUTION 023-22

AUTHORIZING THE COMMISSIONERS TO ENTER INTO A PARTNERSHIP AGREEMENT WITH THE CITY OF CHILLICOTHE FOR PY 2022 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM AND AUTHORIZING THE SUBMISSION OF A PY 2022 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM APPLICATION WITH THE STATE OF OHIO ON BEHALF OF ROSS COUNTY

WHEREAS, the Grantee, in conjunction with the Partner, is applying for PY 2022 Community Housing Impact and Preservation Program (CHIP) funding from the State of Ohio, Department of Development Office of Community Development (OCD) for the purpose of addressing local housing needs;

WHEREAS, the City of Chillicothe will be the Partner and Ross County will be the Grantee of the Partnership;

WHEREAS, Grantee and Partner wish to set forth the responsibilities and obligations of each in administering the grant, if funded, utilizing the State's CDBG, HOME and Ohio Housing Trust Fund (OHTF) funds;

WHEREAS, Ross County, as the Grantee of the CHIP Application understands their authority for the entire CHIP Grant, as well as, sole responsibility for regulatory compliance and the terms of the grant agreement, if funded.

WHEREAS, Grantee and Partner understand this agreement is contingent on PY 2022 CHIP funding from the State of Ohio, Department of Development Office of Community Development (OCD);

WHEREAS, the Grantee will hire an administrative consultant on behalf of the partnership and those services are detailed in an administrative services agreement;

WHEREAS, this agreement is in effect until the CHIP funds are expended and the funded activities are complete and closed out. Neither the Grantee nor the Partner can terminate or withdraw from the partnership agreement while it remains in effect;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, Ross County Ohio:

Section 1: The Ross County Commissioners authorize the Partnership with the City of Chillicothe.

Section 2: Ross County Commissioners accepts the role, responsibility and authority of being Grantee of the CHIP Application.

Section 3: The Ross County Commissioners authorize participation, partnership, and submission of the PY 2022 Community Housing Impact and Preservation (CHIP) Program Application with the State of Ohio, Development Services Agency, and to provide all information and documentation required in said Application submission.

Section 4: That Ross County Commissioners hereby understands and agrees that participation in said Program will require compliance with program guidelines and assurances.

Section 5: That Ross County Commissioners hereby commits itself to provide any local share of funding, described in the Application, if necessary

Section 6: This Resolution must accompany said Application, which must be filed with the Ohio Development Services Agency by June 22, 2022.

Section 7: This resolution also authorizes the president and/or vice president of the board of commissioners to sign any and all documentation related to the execution of said partnership agreement and CHIP Application.

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

REGULAR MEETING OF MAY 30 RESCHEDULED

Mr. Lowe moved, Mr. Corcoran seconded, the regular meeting of the Ross County Board of Commissioners, of May 30, 2022, be rescheduled to May 31, 2022.

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

CONTRACT AGREEMENT I AM RESPONDING

Mr. Corcoran moved, Mr. Lowe seconded, Mr. Garrett be authorized to sign, on the Commissioner behalf, to approve, authorize and execute Amendment 6, to the Emergency Services Marketing Corp., Inc., Subscription Agreement of September 2, 2015; as the duly licensed provider of IamResponding, amending the term of the agreement from July 31, 2022 to July 30, 2025, for the amount of \$11,400.00; and \$170.00 for telephone call charges, to be paid annually for three years.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Corcoran, yes; Mr. Garrett, yes. Motion carried

QUOTE APPROVED KOORSEN FIRE & SECURITY

Mr. Lowe moved, Mr. Corcoran seconded, Mr. Garrett be authorized to sign, on the Commissioner behalf the updated quote from Koorsen Fire & Security for 22 Knox Boxes, to be placed at all Ross County Schools so emergency entry can be made by law enforcement if necessary, for the amount of \$10,120.00

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

AMENDMENT FORM/FISCAL ACCOUNTABILITY RECLAIM GRANT 2020

Mr. Corcoran moved, Mr. Lowe seconded, Mr. Garrett be authorized to sign, on the Commissioner behalf, the amendment form/fiscal accountability for the Reclaim Grant agreement 2020 for realignment of funds.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Corcoran, yes; Mr. Garrett, yes. Motion carried

COUNTY SHARE FOURTH DISTRICT COURT OF APPEALS

Mr. Lowe moved, Mr. Corcoran seconded, to accept the county’s share of the expenses of the District Court of Appeals. The share that each county is required to pay is proportionate to the population compared with the total population of the district according to the 2010 federal census and the total cost to operate the court. The Ross County share is \$24,193.42.

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

NATIONAL COMMUNITY HEALTH WORKER DAY

Mr. Corcoran moved, Mr. Lowe seconded, to approve a request from Tracy Wilson, Employment Coordinator, Ross County Community Action, to declare June 6, 2022 as National Community Health Worker Day in Ross County.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Corcoran, yes; Mr. Garrett, yes. Motion carried

AUTHORIZATION OF APPROPRIATION TO ATTEND MEETING/ CONVENTION

Mr. Lowe moved, Mr. Corcoran seconded, to authorize Robyn Brewster, Ross County Auditor to attend the County Auditor’s Association of Ohio 2022 Summer Conference, at the Cherry Valley Hotel & Conference Center, 2299 Cherry Valley Road SE, Newark Ohio 43055, June 8, 9, 10 for the cost of \$760.00.

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

CONTRACT APPROVED STANTEC 2022 GENERAL SERVICES AGREEMENT

Mr. Corcoran moved, Mr. Lowe seconded, to approve a 2022 General Service Agreement with Stantec for the period January 1, 2022 through December 31, 2022. Fees for services provided shall be based on actual rates of the employees providing the services but shall not exceed the rates in the following table. The total fees during the agreement shall not exceed \$5,000 without approval of the Commissioners. If the anticipated cost to perform any requested service will exceed \$1,000, or if the cost of the service will result in a total amount in excess of \$5,000, Stantec will obtain written approval from the Commissioners prior to performing the requested service.

ITEM	RATE (maximum)
Associate	\$175.00 / hour
Project Manager	\$161.00 / hour
Project Engineer	\$135.00 / hour
Airports Engineer	\$105.00 / hour
Designer/Technician	\$93.00 / hour
Personal Vehicle Mileage (current IRS rate)	\$0.585 / mile
Automobile Rental	Actual Cost, plus gasoline

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Corcoran, yes; Mr. Garrett, yes. Motion carried

TIME SHEET APPROVED - COUNTY ADMINISTRATOR

Mr. Corcoran moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve the time sheet submitted by Bradford M. Cosenza, County Administrator for the pay period ending May 21, 2022.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Corcoran, yes; Mr. Garrett, yes. Motion carried.

CHANGE ORDERS ELFORD INC.

Mr. Lowe moved, Mr. Corcoran seconded, Mr. Garrett be authorized to sign, on the Commissioner behalf, Change Order 52 for improvements to the Ross County – Chillicothe Law Complex for the amount of \$3,287.37.

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Corcoran moved, Mr. Lowe seconded, Mr. Garrett be authorized to sign, on the Commissioner behalf, Change Order 55 for improvements to the Ross County – Chillicothe Law Complex for the amount of (\$2,734.94).

On call of the roll, the vote was: Mr. Lowe yes; Mr. Corcoran, yes; Mr. Garrett, yes. Motion carried.

Mr. Lowe moved, Mr. Corcoran seconded, Mr. Garrett be authorized to sign, on the Commissioner behalf, Change Order 56 for improvements to the Ross County – Chillicothe Law Complex for the amount of \$0.00.

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Corcoran moved, Mr. Lowe seconded, Mr. Garrett be authorized to sign, on the Commissioner behalf, Change Order 57 for improvements to the Ross County – Chillicothe Law Complex for the amount of \$747.15.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Corcoran, yes; Mr. Garrett, yes. Motion carried.

PAY REQUEST ELFORD INC

Mr. Lowe moved, Mr. Corcoran seconded, Mr. Garrett be authorized to sign, on the Commissioner behalf, pay application 20 for services rendered in March 2022 for improvements to the Ross County – Chillicothe Law Complex for the amount of \$61,897.46.

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

Mr. Corcoran moved, Mr. Lowe seconded, Mr. Garrett be authorized to sign, on the Commissioner behalf, pay application 21 for services rendered in April 2022 for improvements to the Ross County – Chillicothe Law Complex for the amount of \$52,036.19.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Corcoran, yes; Mr. Garrett, yes. Motion carried.

ADMINISTRATIVE ASSISTANT RESIGNATION

Mr. Lowe moved, Mr. Corcoran seconded, the Ross County Board of Commissioners, accept the resignation of Jaluv Hoop from her position as Administrative Assistant/HR Coordinator/Assistant County Administrator of the Ross County Board of Commissioners, effective May 9, 2022.

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

ADMINISTRATIVE ASSISTANT EMPLOYED

Mr. Corcoran moved, Mr. Lowe seconded, Penny Winters be employed on a full-time basis as administrative assistant, in an unclassified status on the administrative staff of the Ross County Board of Commissioners, at a salary rate of \$18.00 per hour, effective May 16, 2022.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Corcoran, yes; Mr. Garrett, yes. Motion carried.

CLOSING DOCUMENTS 600 STONE ROAD PROPERTY

Mr. Corcoran moved, Mr. Lowe seconded, Mr. Garrett be authorized to sign, on the Commissioner behalf, the closing documents for the property purchase, located 600 Stone Road, Chillicothe Ohio 45601.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Corcoran, yes; Mr. Garrett, yes. Motion carried.

AIRPORT IMPROVEMENT PROGRAM LAND ACQUISITION

Mr. Corcoran moved, Mr. Lowe seconded, Mr. Garrett be authorized to sign, on the Commissioner behalf, the FY 2022 Grant application to acquire land, parcel 1E, 9.85 acres within the Runway 5 PRZ. A fee simple acquisition of the full parcel was agreed upon to help protect the approach surface and to provide for compatible land use within the RPZ at a projected cost of \$96,394.00.

On call of the roll, the vote was: Mr. Lowe yes; Mr. Corcoran, yes; Mr. Garrett, yes. Motion carried.

OTHER BUSINESS

Judi White – Wellness – Ms. White asked for clarification regarding new hires being given the Wellness rate for insurance, if hired prior to June 1 of the current year. New hires are required to complete the requirements by the August deadline in order to be eligible for the Wellness rate the following year. This policy was set by CEBCO and approved by the Commissioners. If the new hires can use the same “look back” period then it would not be difficult to complete the requirements.

Ms. White also mentioned she was contacted by the Ross County Park District regarding cleanup of some of the Homeless camps. Ross County Litter Control is not permitted to clean up private property. However, the Park District was deeded land that houses one of the camps. The Commissioners have requested more information from the Park District to discuss what the plan is and how to accomplish it.

ADJOURN

Mr. Dwight A. Garrett, President, adjourned the regular meeting of, May 23, 2022, at 3:30 p.m.



Cathy Primer, Clerk

Board of Commissioners of Ross County, Ohio



Dwight A. Garrett, President



R. Douglas Corcoran, Vice President



James E. Lowe, Commissioner